

SANTIAM WATER CONTROL DISTRICT
Emergency Action Plan (EAP)

In case of a fire or other emergency situation, evacuate building immediately through the nearest safe exit. Office employees shall gather at a safe distance directly across Water Street. Shop employees shall gather at a safe distance directly across Stayton Road.

Under no circumstances shall an employee attempt to fight a fire that has passed the incipient stage (that which can be put out with a fire extinguisher), nor shall any employee attempt to enter a burning building to conduct search and rescue. These actions shall be left to emergency services professionals who have the necessary training, equipment and experience.

Do not return to the building for any reason until it has been deemed safe for re-entry by trained rescue personnel.

Call 9-1-1 for an immediate emergency.

The **SHOP** address to report is 11371 Dieckman Lane, Aumsville, OR 97325

The **OFFICE** address to report is 284 East Water Street, Stayton, OR 97383

Report to Fire/Police any employees unaccounted for and their last known whereabouts.

After the call to 9-1-1, contact the main office at 503-769-2669

Report and document any medical problems immediately to your supervisor.

ADOPTED BY BOARD OF DIRECTORS THIS 13TH DAY OF FEBRUARY, 2012.



President, Board of Directors

ATTEST:



Secretary, Board of Directors